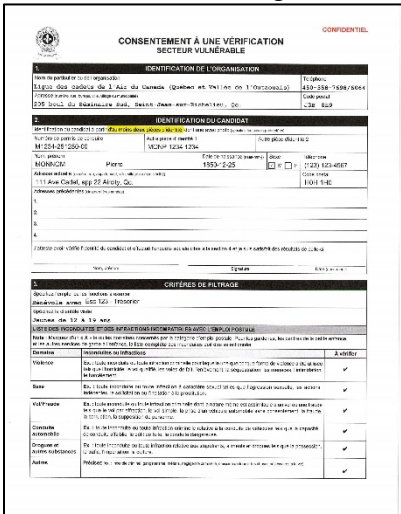


INSTRUCTIONS TO FILL THE CONSENT FORM
(DO NOT RETURN THIS PAGE WITH YOUR DOCUMENTS)

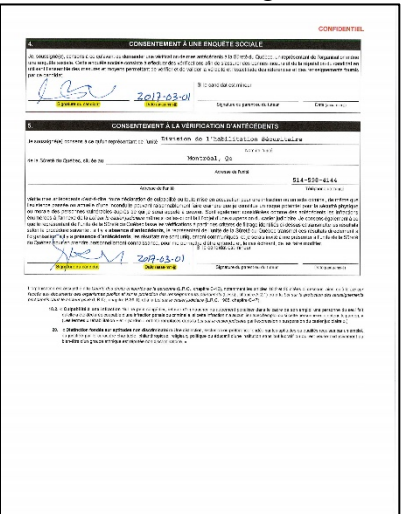
1. Print the form on **letter size format 8.5x11** on 2 pages. *(It is recommended to complete the forms before printing);*
2. **Section 1:** Do not change the information in this section. The identification of the organization shall read the Air cadet League;
3. **Section 2:** Complete section 2. Supply the information of your 2 different ID with picture. (Normally the driver licence and the Provincial medical card or the passport);
4. **Section 3:** Complete only the first line « Description and details of the job responsibilities » insert your Squadron number and your position;
5. **Sections 4 and 5:** Member's signature in these 2 sections
6. Make a **clear and readable** copy of your 2 ID (we must be able to see the picture);
7. Return the consent form with a photocopy of the 2 two ID picture to the provincial office of the League. You can scan and forward them by email at filtrage@cadetsair.ca or by mail to the QOVPC. (IMPORTANT: DO NOT RETURN THIS DOCUMENT DIRECTLY TO THE SURETE DU QUEBEC OR ANOTHER POLICE DEPARTMENT). It has to be returned to the Provincial office at the QOVPC)

EXEMPLE – How to send the 3 pages to the QOVPC

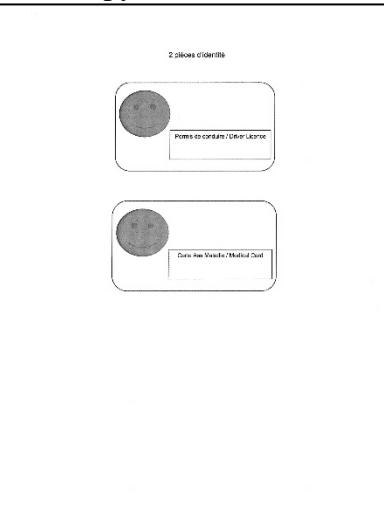
Consent form Page 1



Consent form Page 2



Copy of the 2 ID





CONSENT TO A BACKGROUND CHECK VULNERABLE SECTOR

1. IDENTIFICATION OF THE ORGANIZATION	
Name of the individual or the organization The Air cadet League of Canada (Quebec and Ottawa Valley)	Phone 450-358-7698/6064
Address (street number, street, office, city, village or municipality) 205 boul du Seminaire Sud, Saint-Jean-sur-Richelieu, Qc.	Postal code J3B 8E9

2. IDENTIFICATION OF THE CANDIDATE			
Identification of the candidate with at least two identification cards , where one has a picture (specify which cards were presented)			
Driver's license number	Other identity document 1	Other identity document 2	
Last name, first name	Date of birth (yyyy-mm-dd)	Gender <input type="checkbox"/> M <input type="checkbox"/> F	Phone
Present address (street number, street, apartment, city, village or municipality)			Postal code
Prior addresses (last five years)			
1.			
2.			
3.			
4.			
I hereby certify, having checked the identity of the candidate and conducted the social investigation mentioned at section 4 and that I am satisfied with the results.			
	_____	_____	_____
Last name, first name	Signature	Date (yyyy-mm-dd)	

3. SCREENING CRITERIA		
Description and details of the job responsibilities Volunteer with		
Description of the clientele with whom the candidate will work Youth - 12 to 19 yrs		
LIST OF MISCONDUCTS AND OFFENCES INCOMPATIBLE WITH THE POSITIONS APPLIED FOR		
Note: Mark with an "X" the field concerned by the category of employment applied for. For day-care centre, CPE and other child care services, the complete list shall be selected.		
Field	Misconducts or offences	To be checked
Violence	e.g. any misconduct or criminal offence for which any kind of violence was used like homicide, robbery, assault, abduction, forcible confinement, intimidation, harassment.	✓
Sex	e.g. any misconduct or offence involving sex such as sexual assault, indecent act, soliciting, incites to prostitution.	✓
Theft/Fraud	e.g. any misconduct or criminal offence which could be considered as theft or fraud such as break-and-enter, theft, taking a vehicle without consent, fraud, corruption, personation.	✓
Vehicle driving	e.g. any misconduct or criminal offence involving driving a vehicle such as impaired driving, failure to stop at scene of accident, dangerous operation of a motor vehicle.	✓
Drugs and other substances	e.g. any misconducts or offence related to narcotics, food or drugs such as possession, trafficking, importation, cultivation.	✓
Others	Elaborate (e.g. arson, gangsterism, wrongful act, criminal negligence, failing to provide necessities)	✓

4. CONSENT TO A SOCIAL INVESTIGATION

I, the undersigned, consent that before a background check is requested to the Sûreté du Québec, a representative of the organization conducts a social investigation. This social investigation will be conducted to make verifications in order to ensure of the good morals and reputation of the candidate using any and all means allowing to verify and validate the truthfulness and accuracy of references and information given by this candidate.

	If the candidate is under 18 years old
_____ Signature of the candidate	_____ Signature of the parent or tutor
_____ Date (yyyy-mm-dd)	_____ Date (yyyy-mm-dd)

5. CONSENT TO THE BACKGROUND CHECK

I, the undersigned, hereby consent that a representative of the Sûreté du Québec Unit Division Habilitation Sécuritaire
Name of the unit

situated at Montreal, Qc.
Address of the unit

514-598-4144
Phone of the unit

conduct a background check, meaning researching for any current or past convictions or indictment for an offence or criminal offence that could lead to a reasonable belief that I could pose a potential risk to the physical or moral safety of the vulnerable persons with whom I will work. Also considered as backgrounds, are offences listed in the appendix of the *Criminal Records Act* even if they have been suspended from the criminal record. I also consent to the representative of the Sûreté du Québec Unit making verifications according to the screening criteria identified above and giving the results directly to the organization according to the following procedure: **if no entries are found**, the representative of the Sûreté du Québec Unit gives the results directly to the organization; **if entries are found**, the results will only be given to me and I will be requested to go to the Sûreté du Québec Unit to receive it personally, to be heard and if possible, to have it modified.

	If the candidate is under 18 years old
_____ Signature of the candidate	_____ Signature of the parent or tutor
_____ Date (yyyy-mm-dd)	_____ Date (yyyy-mm-dd)

The organization is subject to the *Charter of Human Rights and Freedoms* (L.R.Q., chapter C-12), especially to sections 18.2 and 20 here under and to the *Act respecting access to documents held by public bodies and the protection of personal information* (L.R. Q., chapter A-2.1) or to the *Act Respecting the Protection of Personal Information in the Private Sector* (L.R.Q., chapter P-39.1), and also to the **Criminal Record Act** (C.L. 1985, chapter C-47).

- 18.2. **“Convicted of an offence** No one may dismiss, refuse to hire or otherwise penalize a person in his employment owing to the mere fact that he was convicted of a penal or criminal offence, if the offence was in no way related to the employment or if the person has obtained a pardon for the offence.” (Term “pardon” was changed in the *Criminal Records Act* to “record suspension”.)
- 20. **“Distinction based on aptitudes, non-discriminatory** A distinction, exclusion or preference based on the aptitudes or qualifications required for an employment, or justified by the charitable, philanthropic, religious, political or educational nature of a non-profit institution or of an institution devoted exclusively to the well-being of an ethnic group, is deemed non-discriminatory.”