



**5 Cyclone Squadron  
Royal Canadian Air Cadets**



**SPONSORING COMMITTEE MEETING - MINUTES**

<b>Date</b>	Tuesday, September 27, 2016	<b>Time</b>	1900-2100 hrs
<b>Purpose</b>	Regular Meeting	<b>Location</b>	ESCE, Embrun, Ontario
<b>Present</b>	Executive: Chair: Kim Ferguson Co-Chair: Marie-Helene De Quimper Secretary: Kiersten Burke Treasurer.: Tammy DesRoches Parent Coordinator: Cheryl Burke Canteen: Manon Huot, Diana Roque Committee Advisor: Raymond Desrochers	Karen Humber Helene Gregoire Robert Boileau Sylvia Theriault Claude Vinette Andre Guilbault Francis Clement Anita Vinette Stephanie McNamara Michella Maragoni Karen Burligh Stephanie Schan	

<b>Item</b>	<b>Presenter</b>	<b>Discussion</b>	<b>Action</b>
1.	Chair/Co-Chair	<u>Meeting called to order</u>	
2.	Treasurer	<u>Financial Report</u> The budget for this coming year 2016/2017 was discussed and approved.	Moved By: Cheryl Burke Seconded By: Stephanie Schan
3.	Cheryl/Josee	<u>Activities Close-Out Reports</u> 1. Russell Fair We spent \$100 to secure the booth for water and then \$20 on ice, and only sold \$51 in water. We will reassess whether it is worthwhile to keep doing the water booth.	
	Chair/Co-Chair	2. Gliding The September 11th date for gliding was cancelled	

	Chair/Co-Chair	due to weather conditions, but there will be another gliding date on October 22nd.	
	Chair/Co-Chair	3. Battle of Britain Only 9 cadets from our Squadron attended the Battle of Britain Parade. There was a slight issue with the parade being the same date as the Army Run, so the parade might be a different date next year.	
	Chair/Co-Chair	4. CO's Parade	
	Chair/Co-Chair	5. Senior NCO Almost 100% participation. The course was changed from a 2 day course to a 1 day course. There might be a second day later on in the year to get the rest of the training.	
4.	CO	<u>CO's Report</u> Looking to have all seniors start on the Friday for FTX.	
5.	Chair/Co-Chair	<u>Upcoming Events</u> 1. Fall activity – rockets & geo caching The fall activity has been rescheduled. Date to be determined.	
	Chair/Co-Chair	2. Senior Camp Briefing Tuesday, October 11	
	Chair/Co-Chair/Cheryl	3. Tag Days Tag days will be on the 14-16 of October. This is our major fundraiser for the year raising around \$10,000 each tag day weekend, and involving the entire squadron. Each cadet must have at least 2 shifts, unless excused. Parents are needed as well to help supervise the cadets.	
	Chair/Co-Chair	4. Gliding Saturday, October 22	
	Chair/Co-Chair	5. Merit Review Boards This is for Sergeants and up, and will take place at the school.	
	Chair/Co-Chair	6. FTX October 29 & 30	

	Chair/Co-Chair	7. Remembrance Day Vars The parade will take place on November 6.	
6.	Chair/Co-Chair	<u>New Business</u> 1. Open Positions We are looking for people to help with the Embrun location for tag day, organizing the bottle drive and the Annual Parade. These do not have to be the same person.	
	Chair/Co-Chair	2. Fundraising We need some more ideas for fundraising. Unfortunately selling tickets is not an option.	
	Chair/Co-Chair	3. Clothing Our spirit wear order forms will be coming out before Christmas.	
	Chair/Co-Chair	4. Annual Organizing Team We will need people to organize the community centre and arena for the Annual Parade.	

Kiersten Burke  
Sponsoring Committee - Secretary