



5 Cyclone Royal Canadian Air Cadet Squadron

MONTHLY ROUTINE ORDERS

DATED: January 2021

ORDER: 0121

LAST ORDER: 1220

AUTHORITY

1. These orders are issued by the authority of the Commanding Officer or their delegate.
2. Routine Orders will be issued on the last Tuesday of every month for the subsequent month.

DUTIES AND APPOINTMENTS

UNIT ORGANIZATION

3. Current Cadet organisational chart can be found in Annex A.
4. Current Squadron Staff organizational chart can be found in Annex B.

DUTY SCHEDULE

5. Due to the current virtual training schedule, the Cadet Duty responsibilities are being revised.
6. At this time, duty officers will be responsible for replacing level officers when needed.
7. The duty schedule for the next 7 weeks is as follows:

DATE	DUTY OFFICER
5 Jan 21	2Lt Rozon
12 Jan 21	Capt Magill
19 Jan 21	
26 Jan 21	
2 Feb 21	Capt Tanguay
9 Feb 21	
16 Feb 21	

Any absence or change of duty must be coordinated with the Admin O.

TAKEN ON STRENGTH (TOS)

8. The following cadets have been Taken on Strength (TOS):

Last Name	First Initial	Rank	Date	Transfer from Unit
An	A	Cdt	15 Dec 20	Nil

Current strength of the squadron stands at **60** cadets

STRUCK OFF STRENGTH (SOS)

9. The following staff members have been Struck Off Strength (SOS):

Last Name	First Initial
Nil	Nil

PROMOTIONS

10. The following cadets have been promoted:

Last Name	First Initial	Rank
Novokchanova	A	FCpl
Young	E	WO2

APPOINTMENTS

11. The following cadets have been assigned an appointment:

Last Name	First Initial	Position
Nil	Nil	

ROUTINE ITEMS**UPCOMING EVENTS**

12. The most up to date calendar of events is located at: [Calendar](#)

TEAM ACTIVITIES

13. The squadron Teams will practice as detailed in the [Weekly Announcements](#):
- Biathlon is adapted to online delivery
 - Drill Team is currently stood down
 - Drone Team is adapted to online delivery
 - Ground School is delivered online
 - Marksmanship is currently stood down

- f. Pipes & Drums music instructions is offered online

FORECASTED ACTIVITIES

14. In accordance with orders from RCSU (E) CO received 30 Sep 20, all in-person training including events and activities have been cancelled until further notice.

TUESDAY TRAINING NIGHT SCHEDULE

15. Refer to [Training Schedule](#)

DRESS

16. As per A-CR-CCO-100/AG-001, Cadet and Junior Canadian Rangers Dress Instructions the numbered order of dress for the cadets will be C5.
17. Dress for staff will be as per CAF Dress Instructions, dress of the day CADPAT.

ANNOUNCEMENTS AND NOTICES

ROUTINE ORDERS

18. A reminder that Routine Orders (ROs) are supplementary orders issued by the Commanding Officer to keep all unit personnel current with directives and information. ROs will contain new information monthly, thus all unit personnel shall read and be knowledgeable with each new RO issued.
19. Weekly Announcements can be found online at <https://www.5cycloneaircadets.ca/weekly-announcements>
20. Any questions related to points seen in these ROs can be addressed appropriately through the chain of command.

// Original signed //

Christine Martel

Captain

Commanding Officer

Annexes

A - 5 Sqn Cadet Organisational Chart

B - 5 Sqn Staff Organisational Chart

Distribution List

Action

Duty Officer

Info

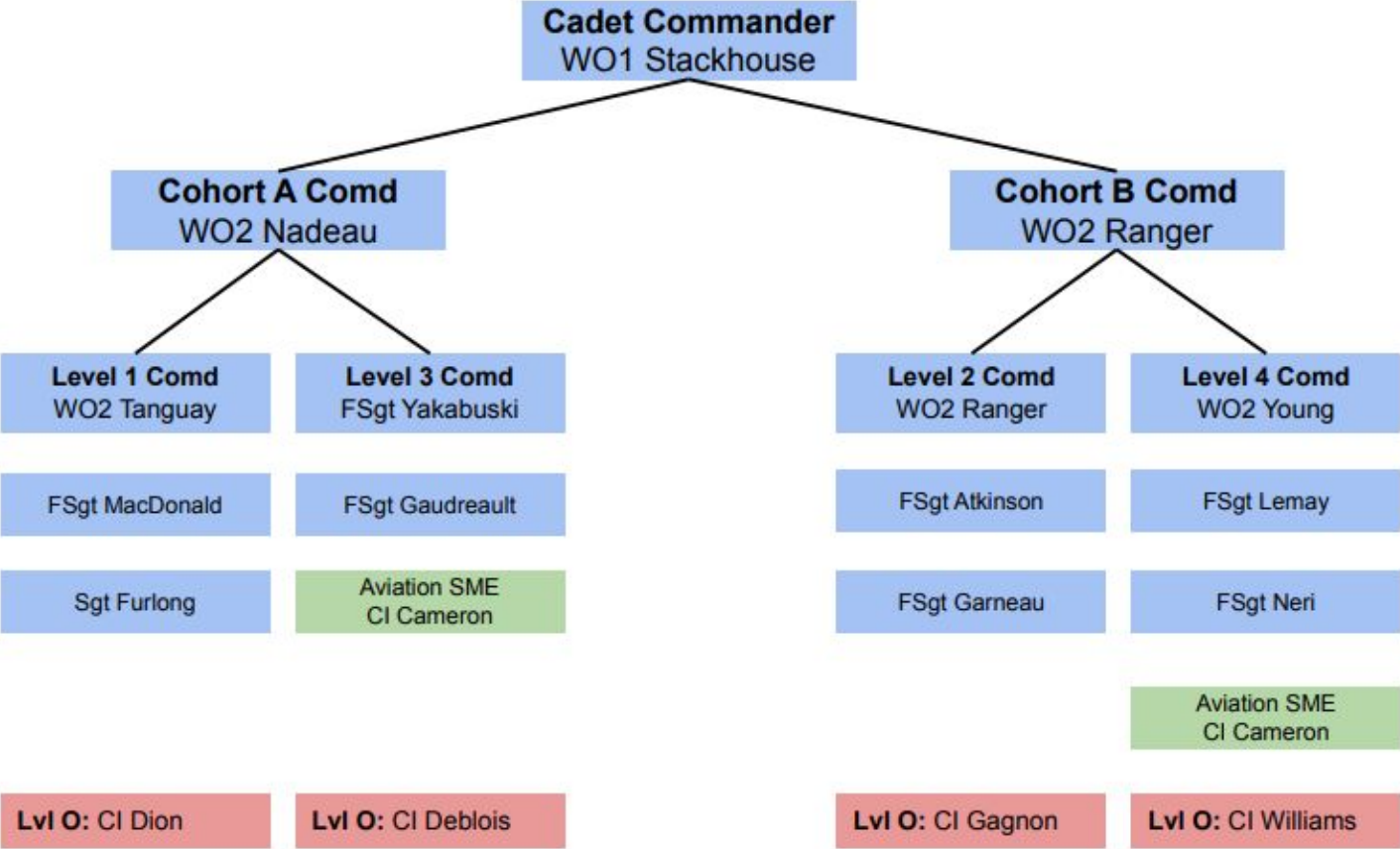
Adult Staff

Cadets (via website)

Sponsoring Committee

Annex A

5 Cyclone Cadet Organisational Chart
(dated 15 Dec 20)



Annex B

5 Cyclone Staff Organisational Chart

(dated 29 Nov 20)

