



5 Cyclone Royal Canadian Air Cadet Squadron

MONTHLY ROUTINE ORDERS

DATED: April 2021

ORDER: 0421

LAST ORDER: 0321

AUTHORITY

1. These orders are issued by the authority of the Commanding Officer or their delegate.
2. Routine Orders will be issued on the last Tuesday of every month for the subsequent month.

DUTIES AND APPOINTMENTS

UNIT ORGANIZATION

3. Current Cadet organisational chart can be found in Annex A.
4. Current Squadron Staff organizational chart can be found in Annex B.

DUTY SCHEDULE

5. Due to the current virtual training schedule, the Cadet Duty responsibilities are being revised.
6. At this time, duty officers will be responsible for replacing level officers when needed.
7. The duty schedule for the next 6 weeks is as follows:

DATE	DUTY OFFICER
6 Apr 21	Capt Tanguay
13 Apr 21	
20 Apr 21	
27 Apr 21	2Lt Rozon
4 May 21	
11 May 21	

Any absence or change of duty must be coordinated with the Admin O.

ROUTINE ITEMS

UPCOMING EVENTS

8. The most up to date calendar of events is located at: [Calendar](#)

TEAM ACTIVITIES

9. The Squadron Teams will practice as detailed in the [Weekly Announcements](#):
 - a. Biathlon is adapted to online delivery
 - b. Drill Team is currently stood down
 - c. Drone Team is adapted to online delivery
 - d. Marksmanship is adapted to online delivery
 - e. Pipes & Drums music instruction is adapted to online delivery

FORECASTED ACTIVITIES

10. In accordance with orders from RCSU (E) CO received 30 Sep 20, all in-person training including events and activities have been cancelled until further notice.

TUESDAY TRAINING NIGHT SCHEDULE

11. Refer to [Training Schedule](#)

DRESS

12. As per A-CR-CCO-100/AG-001, Cadet and Junior Canadian Rangers Dress Instructions the numbered order of dress for the cadets will be C5.
13. Dress for staff will be as per CAF Dress Instructions, dress of the day CADPAT.

ANNOUNCEMENTS AND NOTICES

ROUTINE ORDERS

14. A reminder that Routine Orders (ROs) are supplementary orders issued by the Commanding Officer to keep all unit personnel current with directives and information. ROs will contain new information monthly, thus all unit personnel shall read and be knowledgeable with each new RO issued.
15. Weekly Announcements can be found online at <https://www.5cycloneaircadets.ca/weekly-announcements>

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APRIL 2021

16. Any questions related to points seen in these ROs can be addressed appropriately through the chain of command.

TAKEN ON STRENGTH (TOS)

17. The following cadets have been Taken on Strength (TOS):

Last Name	First Initial	Rank	Date	Transfer from Unit
Nil	Nil	Nil	Nil	Nil

Current strength of the squadron stands at 60 cadets

STRUCK OFF STRENGTH (SOS)

18. The following Cadets have been Struck Off Strength (SOS):

Last Name	First Initial
Nil	Nil

// Original signed //

Christine Martel

Captain

Commanding Officer

Annexes

A - 5 Sqn Cadet Organisational Chart

B - 5 Sqn Staff Organisational Chart

Distribution List

Action

Duty Officer

MONTHLY ROUTINE ORDERS

APRIL 2021

Info

Adult Staff

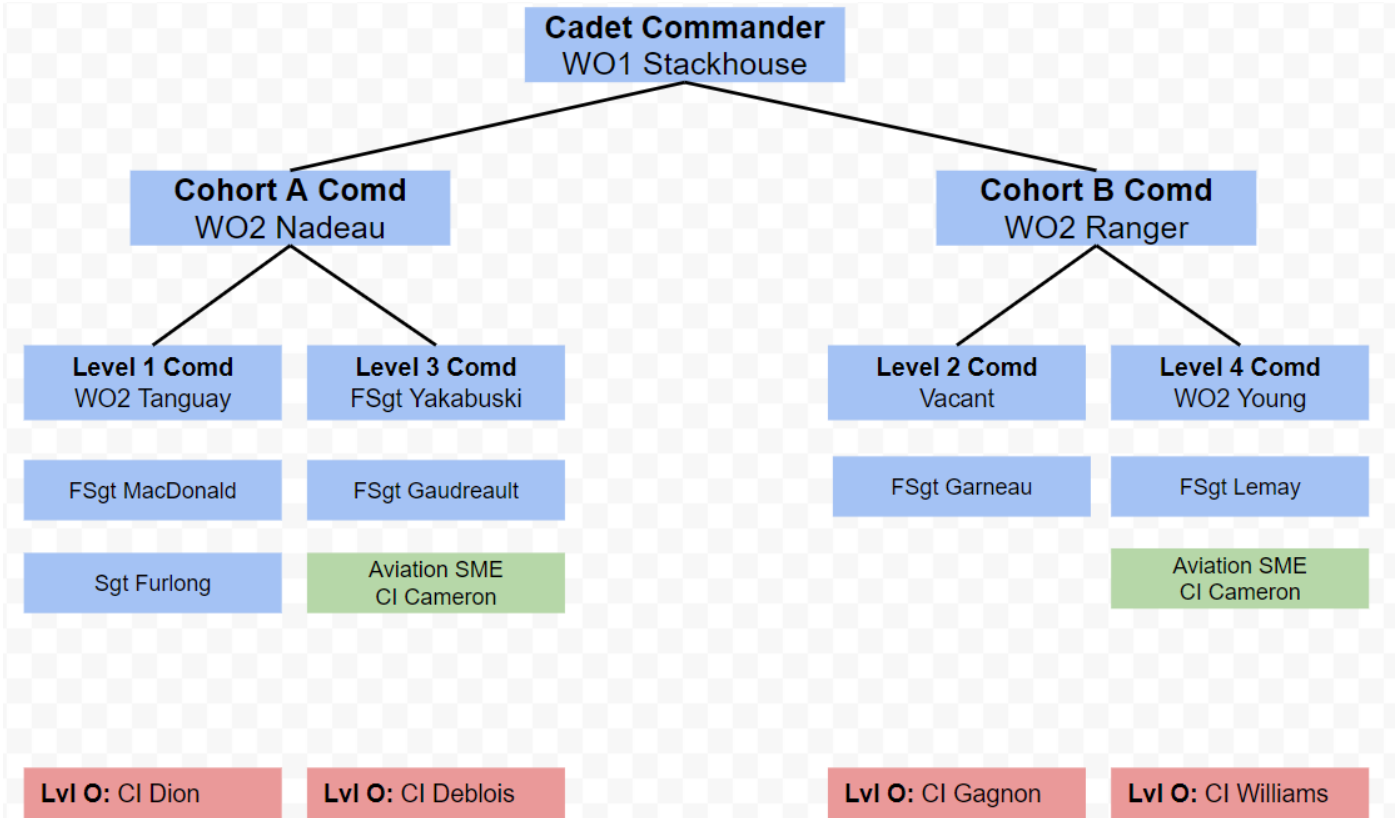
Cadets (via website)

Sponsoring Committee

Annex A

5 Cyclone Cadet Organisational Chart

(dated 15 Dec 20)



Annex B

5 Cyclone Staff Organisational Chart

(dated 29 Nov 20)

