



5 Cyclone Royal Canadian Air Cadet Squadron

MONTHLY ROUTINE ORDERS

DATED: December 2020

ORDER: 1220

LAST ORDER: 1120

AUTHORITY

1. These orders are issued by the authority of the Commanding Officer or their delegate.
2. Routine Orders will be issued on the last Tuesday of every month for the subsequent month.

DUTIES AND APPOINTMENTS

UNIT ORGANIZATION

3. Current Cadet organisational chart can be found in Annex A.
4. Current Squadron Staff organizational chart can be found in Annex B.

DUTY SCHEDULE

5. Due to the current virtual training schedule, the Cadet Duty responsibilities are being revised.
6. At this time, duty officers will be responsible for replacing level officers when needed.
7. The duty schedule for the next 7 weeks is as follows:

DATE	DUTY OFFICER
1 Dec 20	Capt Tanguay
8 Dec 20	2Lt Rozon
15 Dec 20	
5 Jan 21	
12 Jan 21	Capt Magill
19 Jan 21	
26 Jan 21	

Any absence or change of duty must be coordinated with the Admin Officer.

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TAKEN ON STRENGTH (TOS)

8. The following cadets have been Taken on Strength (TOS):

Last Name	First Initial	Rank	Date	Transfer from Unit
Nil	Nil	Nil	Nil	Nil

*Current strength of the squadron stands at **60** cadets*

STRUCK OFF STRENGTH (SOS)

9. The following staff members have been Struck Off Strength (SOS):

Last Name	First Initial
Guilbault	L

PROMOTIONS

10. The following cadets have been promoted:

Last Name	First Initial	Rank
Clermont	P	FCpl
Desrochers	X	FCpl
Forero Dimas	A	FCpl
Forero Dimas	P	FCpl
Montreuil	F	FCpl
Perras-Villeneuve	N	Sgt
Nadeau	H	WO2
Ranger	I	WO2
Tanguay	V	WO2

APPOINTMENTS

11. The following cadets have been assigned an appointment:

Last Name	First Initial	Position
Nil	Ni	

ROUTINE ITEMS

UPCOMING EVENTS

12. The most up to date calendar of events is located at: [Calendar](#)

TEAM ACTIVITIES

13. The squadron Teams will practice as follows:
 - a. Ground School, delivered online, as per [Weekly Announcements](#)
 - b. Pipes & Drums music instructions is offered online as per [Weekly Announcements](#)

FORECASTED ACTIVITIES

14. In accordance with orders from RCSU (E) CO received 30 Sep 20, all in-person training including events and activities have been cancelled until further notice.

ADMINISTRATION

15. **Code of Conduct** forms shall be read, printed off and signed, then scanned and emailed to admin@5cycloneaircadets.ca

TUESDAY TRAINING NIGHT SCHEDULE

Refer to [Training Schedule](#)

DRESS

16. As per A-CR-CCO-100/AG-001, Cadet and Junior Canadian Rangers Dress Instructions the numbered order of dress for the cadets will be C3B.
17. Dress for staff will be as per CAF Dress Instructions, dress of the day 3B.
18. For information regarding orders of dress, visit: [Orders of Dress](#)
19. Field Training Uniforms are currently being issued. For distribution details, visit: [Supply-COVID Updates](#)

ANNOUNCEMENTS AND NOTICES

ROUTINE ORDERS

20. A reminder that Routine Orders (ROs) are supplementary orders issued by the Commanding Officer to keep all unit personnel current with directives and information. ROs will contain new information monthly, thus all unit personnel shall read and be knowledgeable with each new RO issued.

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21. Weekly Announcements can be found online at
<https://www.5ycloneaircadets.ca/weekly-announcements>
22. Any questions related to points seen in these ROs can be addressed appropriately through the chain of command.

// Original signed //

Christine Martel

Captain

Commanding Officer

Annexes

A - 5 Sqn Cadet Organisational Chart

B - 5 Sqn Staff Organisational Chart

Distribution List

Action

Duty Officer

Info

Adult Staff

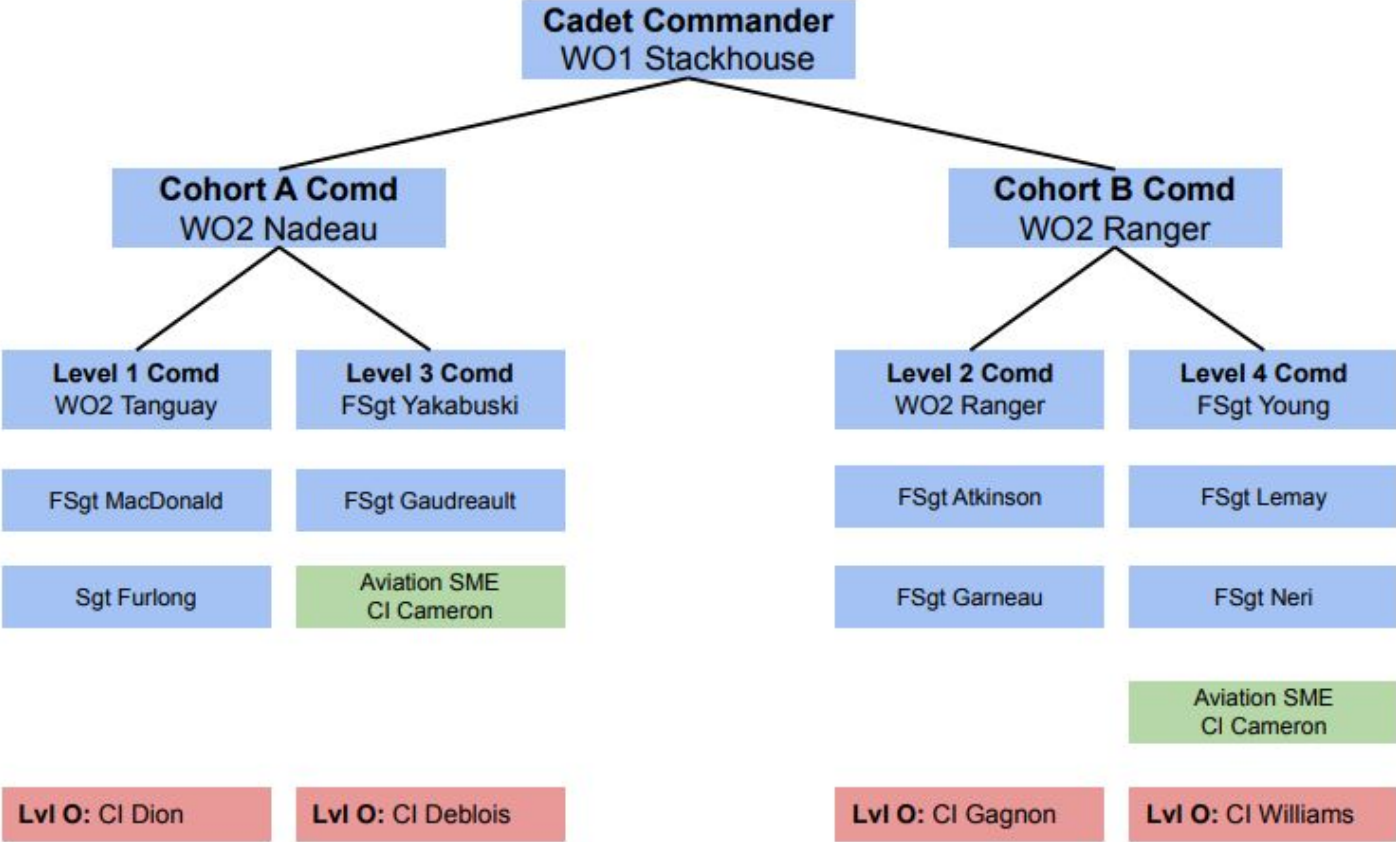
Cadets (via website)

Sponsoring Committee

Annex A

5 Cyclone Cadet Organisational Chart

(dated 29 Nov 20)



Annex B

5 Cyclone Staff Organisational Chart

(dated 29 Nov 20)

