



# 5 Cyclone Royal Canadian Air Cadet Squadron

## MONTHLY ROUTINE ORDERS

DATED: October 2020

ORDER: 1020

LAST ORDER: 0320

### AUTHORITY

1. These orders are issued by the authority of the Commanding Officer or their delegate.
2. Routine Orders will be issued on the last Tuesday of every month for the subsequent month.

## DUTIES AND APPOINTMENTS

### UNIT ORGANIZATION

3. Current organizational chart dated September 2020 can be found in Annex A.

### DUTY SCHEDULE

4. Due to the current training schedule being Virtual, the Cadet Duty responsibilities are being revised.
5. At this time, duty officers will be responsible for replacing level officers when needed.

DATE	DUTY OFFICER
06 Oct 20	2Lt Rozon
13 Oct 20	
20 Oct 20	
27 Oct 20	Capt Magill
03 Nov 20	
10 Nov 20	

*Any absence or change of duty must be coordinated with the Admin Officer.*

### TAKEN ON STRENGTH (TOS)

6. The following staff members have been Taken on Strength (TOS):

Last Name	First Initial	Rank	Effective Date
Guilbault	L	Nil	Nil

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7. The following cadets have been Taken on Strength (TOS):

Last Name	First Initial	Rank	Date	Transfer from Unit
Berger	Sa	Cdt	22 SEP 20	Nil
Berger	Sy	Cdt	22 SEP 20	Nil
Brunette	C	Cdt	20 SEP 20	Nil
Burns	C	Cdt	20 SEP 20	Nil
Jean	J	Cdt	10 MAR 20	Nil
Lamoureux	A	Cdt	21 SEP 20	Nil
Maxwell	M	Cdt	20 SEP 20	Nil
Mushing	L	Cdt	20 SEP 20	Nil
Novokchanov	D	Cdt	23 SEP 20	779 RCACS
Novokchanova	A	Cdt	23 SEP 20	779 RCACS
Parent	Z	Cdt	28 SEP 20	Nil
Walsh	W	Cdt	28 SEP 20	Nil

*Current strength of the squadron stands at **62** cadets*

**STRUCK OFF STRENGTH (SOS)**

8. The following staff members have been Struck Off Strength (SOS):

Last Name	First Initial
Nil	Nil

9. The following cadets have been Struck Off Strength (SOS):

Last Name	First Initial
Ball	E
Barker	R
Briere	D
Fortin	K
Ivanski	J
Laurin Marinier	G
Lavoie	N
Perry	M
Perry	S
Porteous	M
Sheridan	M
Skinner	P
Somers	G

**TRANSFERS OUT**

10. The following cadets have transferred out to the indicated unit:

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<b>Last Name</b>	<b>First Initial</b>	<b>New Unit</b>
Holmes-Benjamin	Alexis	379 RCACS

**PROMOTIONS**

11. The following cadets have been promoted:

<b>Last Name</b>	<b>First Initial</b>	<b>Rank</b>
Acs	J	Cpl
Atkinson	A	FSgt
Beauchemin	Z	FCpl
Bierman	D	FCpl
Bissonnette	Z	Cpl
Brunk-Ayotte	J	Sgt
Choiniere-Belanger	S	Sgt
Cloutier-Dion	M	Sgt
Davis	C	FCpl
Fantham	K	Cpl
Fortin	B	FCpl
Gareau	V	Cpl
Garneau	N	FSgt
Gaudreault	C	FSgt
Kimble	N	FCpl
Leblanc	D	FSgt
Lemay	T	FSgt
MacDonald	A	FSgt
Malec	J	Cpl
Matamoros	D	Cpl
Maxwell	L	FCpl
Neri	A	Sgt
Neri	C	Cpl
Neri	M	FSgt
Panagapko	G	Cpl
Panagapko	R	Sgt
Pershick	J	Sgt
Plourde	C	FCpl
Stackhouse	J	WO1
Stewart	H	Sgt
Van de Visch	A	FCpl
Van de Visch	H	Cpl
Vanhaaften	W	Cpl
Walsh	L	Sgt
Weiher	E	Sgt
Willis	J	FSgt
Yakabuski	A	FSgt

## APPOINTMENTS

12. The following cadets have been assigned an appointment:

Last Name	First Initial	Position
Stackhouse	J	Cadet Commander

## ROUTINE ITEMS

### UPCOMING EVENTS

13. The most up to date calendar of events is located at:

<https://www.5cycloneaircadets.ca/calendar.html>

### TEAM ACTIVITIES

14. The squadron Teams will begin and practice as follows:

- a. Ground School, being delivered online, as per Weekly Announcements:  
<https://www.5cycloneaircadets.ca/weekly-announcements>
- b. Further information for Optional Activities will be provided in the November ROs

### FORECASTED ACTIVITIES

15. In accordance with orders from RCSU (E) CO received 30 Sep, all in-person training including events and activities have been cancelled until further notice.

### ADMINISTRATION

16. **Detailed Health Questionnaires** and **Annual Validation Forms** sent out to cadets must be returned to the Admin Officer within **one week**. Cadets who haven't submitted completed documentation cannot participate in Squadron/Regional activities and summer training.

### TUESDAY TRAINING NIGHT SCHEDULE

Refer to <https://www.5cycloneaircadets.ca/training-schedule.html>

### DRESS

17. As per A-CR-CCO-100/AG-001, Cadet and Junior Canadian Rangers Dress Instructions the numbered order of dress for the cadets will be C3B.

18. Dress for staff will be as per CAF Dress Instructions, dress of the day 3B.

19. For information regarding orders of dress, visit:

<https://www.5ycloneaircadets.ca/orders-of-dress.html>

## ANNOUNCEMENTS AND NOTICES

### ROUTINE ORDERS

20. A reminder that Routine Orders (ROs) are supplementary orders issued by the Commanding Officer to keep all unit personnel current with directives and information. ROs will contain new information monthly, thus all unit personnel shall read and be knowledgeable with each new RO issued.

21. Weekly Announcements can be found online at

<https://www.5ycloneaircadets.ca/weekly-announcements>

22. Any questions related to points seen in these ROs can be addressed appropriately through the chain of command.

*// Original signed //*

**Christine Martel**

Captain

Commanding Officer

Annex

Annex A - 5 Sqn Staff Organisation Chart

Distribution List

Action

Duty Officer

Info

Adult Staff

Cadets (via website)

Sponsoring Committee

Annex A

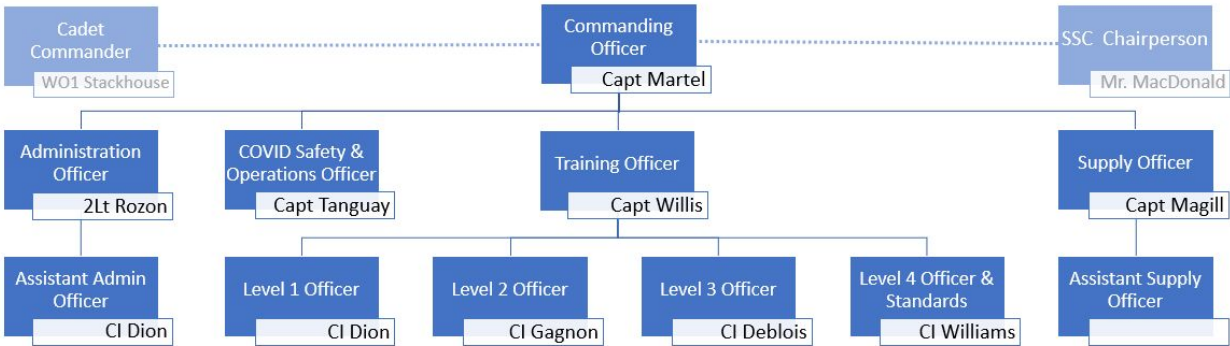
**5 Cyclone Staff Organisational Chart**

(dated 29 Sep 20)



5 Cyclone Squadron  
Royal Canadian Air Cadets

Organizational Chart 2020-21



2020-09-29