



**5 Cyclone Squadron
Royal Canadian Air Cadets**



SPONSORING COMMITTEE MEETING - MINUTES

Date	Tuesday, October 24, 2017	Time	1900 – 1930hrs
Purpose	Parent Sponsoring Committee Meeting	Location	ESCE, Embrun, Ontario
Present	Executive: Chair: Josee Robichaud Co-Chair: Pam Furlong and Jennifer MacDonald Secretary: Kiersten Burke Treasurer: Andre Guilbault Director: Lisette Dufour Director: Cheryl Burke Director: Stephanie Schan	Matthew Macdonald Shawn Sinclair Nancy Dion Lise Mongeau Chenien Stéphane Chenien Claude Vinette Peter Cahill Mandy Stanley Kristina Nei	

Item	Presenter	Discussion	Action
1	Chair/Co-chair	<u>Meeting called to order</u>	
2	Treasurer	<u>Financial Report</u> Bursaries for the 2016/2017 year were awarded, and we did some fundraising in Le Reflet and the Chesterville paper. The canteen float was decreased from \$190 to \$90.	
3	Chair/Co-chair	<u>Activities Close-Out Reports</u> 1. Gliding Gliding was on October 1 and went well. The weather was good so they got some good gliding time in. 2. Tag Day Tag day went well considering the amount of cadets that we had. 3. Fall FTX The weather was good and they cadets had great food and a great time.	
4	Chair/Co-chair	<u>Upcoming Events</u> 1. Gliding There is another gliding opportunity on October 28, so make sure to sign up. 2. Junior NCM The Junior NCM course has been cancelled.	

		<p>3. Poppy Sales Poppy sales will be on November 4, and we need cadet and parent volunteers.</p> <p>4. Remembrance Day There will be two Remembrance Day events this year, one in Russell and one in Vars. As Remembrance Day is on a Saturday this year, we will be having a bus to transport the cadets from one parade to the other. The cadets should be dropped off in Russell for the first parade.</p> <p>5. CO's Parade The semi-annual CO's parade will be on November 14.</p> <p>6. Christmas Parade The Russell Christmas parade will be on November 26 and the Embrun parade will be on November 25.</p>	
5	Chair/Co-chair	<p><u>New Business</u></p> <p>1. We are still looking for people to help organize the Christmas dinner. This includes the organization, decorating, setup, takedown, and cooking of the meals.</p> <p>2. Fundraising</p> <p>a. Cheese – there is a shortage in the flavours of cheese so there is a new list of available cheeses on the website.</p> <p>b. Popcorn – we are looking to do a Papa Jacks popcorn fundraiser around February or March. The bags come in either 22 or 70 gram bags and we have to order at least 10 cases.</p>	
6	CO	<p><u>CO's Report</u></p> <p>Around 12 cadets will be needed for the poppy sales.</p> <p>Cadets will be participating in the Russell, Limoges and Embrun remembrance day ceremonies. Full turnout would be great as this is an important event. Pickup point will be at the Embrun City Hall. Would like to remind the cadets that they need to ask Capt Magil for permission to wear their uniforms outside of a cadet event.</p>	

Kiersten Burke
Sponsoring Committee - Secretary