



**5 Cyclone Squadron  
Royal Canadian Air Cadets**



**SPONSORING COMMITTEE MEETING - MINUTES**

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| <b>Date</b>    | Tuesday, October 11, 2016   | <b>Time</b>  | 1844-1926 hrs         |
| <b>Purpose</b> | Regular Meeting   | <b>Location</b>  | ESCE, Embrun, Ontario |
| <b>Present</b> | Executive:<br>Chair: Kim Ferguson<br>Co-Chair: Marie-Helene De Quimper<br>Secretary: Kiersten Burke<br>Parent Coordinator: Cheryl Burke<br>Canteen: Manon Huot, Diana Roque | Karen Humber<br>Robert Boileau<br>Sylvia Theriault<br>Claude Vinette<br>Andre Guilbault<br>Anita Vinette<br>Stephanie McNamara<br>Chantal Tremblay<br>Michella Maragoni<br>Karen Burleigh<br>Christine Yakabuski-Brown<br>Stephanie Schan<br>Josee Robichaud |                       |

| <b>Item</b> | <b>Presenter</b> | <b>Discussion</b>   | <b>Action</b> |
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| 1           | Chair            | <u>Meeting called to order</u>  |               |
| 2           | CO               | <p><u>CO's Report</u></p> <p>Tag day is coming up this weekend. The CO needs to hear directly from your cadet that they cannot participate in tag day. If the cadets do not participate in tag day, and do not have a reason for not participating, they do not get to go to FTX. Tag day will be in full winter dress. They may bring their parkas in case of cold weather.</p> <p>Winter dress officially starts next week, although it is a sports night, so please do not have your cadets come in uniform. They will have their first winter uniform night on the 25 of October.</p> |               |

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| 3 | Chair/Co-Chair | <p><u>New Business</u></p> <ol style="list-style-type: none"> <li>1. Open Positions<br/>We need some people to cover the Embrun tag day, the bottle drive, and the organization and set up of the annual parade.</li> <li>2. Fundraising <ol style="list-style-type: none"> <li>a. Calendar – We will be doing a calendar this year. We will need parents to sign a form saying that it is ok for their cadet’s picture to be in something that we are selling. We have found someone called Impressions that is willing to make the calendars for \$6.75 each, which we can then sell for \$15.00 and make a good profit off of them. We can pre-order the calendars to get an idea of how many people are going to want them, and then we can have some on hand as well for people who did not get a chance to order them. We would like to start announcing this in November.</li> <li>b. Honey – We are looking at a company called African Bronze that is based in Ottawa, and their honey is made in Africa. All honey is sold with Fair Trade and through United Way.</li> <li>c. Some other fundraisers that were brought up were the Pizza Hut trivia night which has 50%-60% revenue, and Paint Nite which needs to have 35 people registered and will be \$45 per person, with about \$15-\$20 per person coming back to the squadron. Another idea was to have a movie night and to charge around \$2 per person.</li> </ol> </li> <li>3. Clothing Sale<br/>We will be having clothing sales on October 25, November 1, and November 8. There is an order form online to give you an idea of what you can order. We are going with a new company this year, a local company called Russell Pro. They have a shop at 921 Eadie St. if you would like to check out their products. All prices include taxes and shipping and all other fees that might be added.</li> <li>4. Annual Organizing Team<br/>Annual parade will be on May 27 and we need a team to organize and carry out the set up and take down of this event. The arena has been booked for the two Tuesdays preceding Annual for our practise and Awards parade.</li> </ol> | <p>Moved By:<br/>Josee Robichaud<br/>Seconded By:<br/>Stephanie Schan</p> |
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| 4 | Chair/Co-Chair | <p><u>Other</u></p> <ol style="list-style-type: none"> <li>1. Volunteers for Christmas Dinner.<br/>Cheryl Burke and Josee Robichaud will be taking the lead on this event. They will need help for preparing the dinner and setting up the tables and decorations.</li> <br/> <li>2. Marksmanship <ol style="list-style-type: none"> <li>a. We are looking to get a membership to the German Gun Club so that we will hopefully be able to use it without one of the workers there. The membership is \$70 a year. We are also thinking of inviting them to annual and giving them a donation so that they will continue to let us use their facilities.</li> <li>b. November 26 will be a level 1 and 2 training day for marksmanship. It will be held from 9 am to 3 pm at the German Gun Club.</li> </ol> </li> </ol> |  |
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Kiersten Burke  
Sponsoring Committee - Secretary