



**5 Cyclone Squadron
Royal Canadian Air Cadets**



SPONSORING COMMITTEE MEETING - MINUTES

Date	September 25 th 2018	Time	1845 hrs
Purpose	Regular Meeting	Location	ESCE, Embrun, Ontario
Present	Executive: Jennifer Macdonald Director: Lissette Dufour Director: Tammy Somers Secretary: Kristina Neri Treasurer: Andre Guilbault Parent Coordinator: Matthew MacDonald	Nancy Dion Sylvie Piche Karina Rodrigue	

Item	Presenter	Discussion	Action
1.	Chair/Co-Chair	<u>Meeting called to order</u>	Meeting called CO's report given first
2.	Treasurer	<u>Financial Report</u> -Out of 200 Business Donation Campaign letters sent out, 4 have come back so far. -No news yet from the Poppy sales campaign. -\$500 donation received from Chevalier - Jennifer MacDonald is to be the squadron credit card holder instead of Tammy Somers.	-Voted on Credit card being in Jennifer MacDonald's name. Vote Passed
3.		<u>Activities Close-Out Reports</u> -Nov.3 rd -Poppy sales- a good number of cadets signed up to help the legion with this year's Poppy Sales campaign. -Nov.4 th - Vars remembrance day parade- very good turnout, we had enough cadets to form a flag party and still have a contingent to march in the parade as well. -Nov.7 th - Ground school- 5 cadets signed up for the ground school course offered by squad 832 in Rockland. -Nov.10 th - National War museum and Holocaust	

		<p>Memorial visit- 5 cadets presented their effective speaking speeches. All cadets seemed to have a good day.</p> <p>-Nov.11th- Remembrance day parades at Russell, Limoges and Embrun- Very good turnout for all 3 parades.</p> <p>-Nov.17th- Boot camp- At St. Mary's in Chesterville, only 9 cadets signed up for it this year.</p> <p>-Nov.17th- Junior NCM course- All the cadets whom attended seemed to have a great time doing team building exercises and such.</p> <p>-Nov.20th- Semi-Annual CO's parade- Went very well, assigned new cadets to their flights.</p> <p>-Nov.24th-Marksmanship and Biathlon- approximately 10 cadets have signed up for biathlon, CI Rozon has taken over biathlon. Very good turnout for Marksmanship as well.</p> <p>-Nov.24th- Embrun Christmas parade- Very good turnout by the cadets.</p> <p>-Nov.25th- Russell Christmas parade- Very good turnout by the cadets, used our new glider prop on the float, band were playing Christmas songs, squadron float was voted Fan Favorite by the community.</p> <p>-Nov.26th- Effective speaking- we were expecting 6 cadets to sign up for the advanced course, 8 in total signed up.</p>	
4.	CO	<p><u>CO's Report</u></p> <p>-Nov. 24th - Christmas parades were a success, received positive feedback for the food bank donations collection(Embrun Parade)</p> <p>-Nov.25th- Great turn out for the Russell parade; squad was voted Fan Favourite by parade watchers.</p> <p>-Dec1st- Cadets can bring a friend to the dance (8pm) portion of the Christmas party. Admission price is a food donation to the food bank. Guests must have a consent form signed by their parents and signed by the parents of the cadet they are attending with. Capt.MaGill will be collecting the permission forms at the door.</p> <p>Dec.2nd- Trying to find a staff member to take the cadets to power flying, will update at the end of the night.</p> <p>-Dec.8th- level 5 workshop and mess dinner is being</p>	

		<p>moved to St Andrews school, Nepean, 201 Crestway Drive, calendar has been updated.</p> <p>-Squadron FB page went live last week, and has reached 1,000.00 people so far. Our page says “Non-Profit Organization” on it.</p> <p>-Dec.18th- parent info night regarding End of Year trip for the cadets. Attendance is mandatory for any parent of a cadet whom wants to go, and first \$50.00 deposit is to be paid that night.</p>	
5.	Chair/Co-Chair	<p><u>Upcoming Events</u></p> <p>-Dec.1st- Squadron Christmas party- 45 cadets have signed up for the dinner. Need enough food to feed approximately 90 people (45 cadets, 12-15 staff, 2 sponsor committee and the food servers as well), last 2 turkeys on the donation list were purchased by Lissette DuFour, just to be safe. Only item left on the donation list was a veggie platter from Costco.</p> <p>-Due to the romaine lettuce recall, if no safe romaine is to be found before the dinner, then the ceasar salad will be switched to a garden salad.</p> <p>-Dinner plates have been donated by an acquaintance of Lissette DuFour, so we now have 100 plates, and the gentleman has helped the squadron purchase 100 cutlery (\$125) sets as well as loaning us salad plates and cups.</p> <p>-Dec.1st- Marksmanship at We Do Closets from 8:30am to 11:30 am.</p> <p>-Dec.2nd- power flying- held in Smithfalls, but depends on the weather.</p> <p>-Dec.4th- Cadet fitness testing</p> <p>-Dec.8th- Level 5 work shop</p> <p>-Dec.14th- Russell Meadows Christmas activity- Senior cadets are in charge of arranging the activities.</p> <p>-Dec.15th- First Aid course- for level 2 and up only, due to class size restrictions.</p> <p>-Dec.18th – Holiday themed sports night- Last night before stand down</p>	
6.	Chair/Co-Chair	<p><u>New Business</u></p> <p>-Dec.18th- Parent info night regarding the End of Year cadet trip to CFB Gagetown and Halifax. Meeting is mandatory for parents of any cadets whom wish ti go on the trip. Information will be given and the first deposit of \$50.00 is to be paid.</p>	

Kristina Neri
Sponsoring Committee - Secretary