



5 Cyclone Royal Canadian Air Cadets

Squadron Sponsoring Committee

Minutes

Date	November 5th, 2019	Time	1935 hrs
Location	ESCE, Embrun ON	Attachments	No

1. Purpose of Meeting
Monthly Board of Directors Meeting

2. Attendance		
	Board of Directors	Other Members
Chair	Mr M. MacDonald	Ms. L. John
1 st Vice-Chair	Ms L. Dufour	Ms. N. Armstrong
2 nd Vice-Chair	Ms T. Somers	Ms. K. Ivanski
Treasurer	Mr A. Guilbault	Ms. H. Lemieux
Secretary	Ms J. MacDonald	Mr. H. Desrochers
Director	Mr R. Alley	Mr. A. Porteous
Director	Ms J. Pershick	
Director	Ms. M. Stanley	
Director	Mr. A. Furlong	

ITEM #	ITEM	POINTS OF DISCUSSION	ACTION
1	Opening	<p><u>Meeting called to order</u></p> <p>Mr. M. MacDonald welcomes all to the meeting.</p>	
2	Agenda	<p><u>Approval of the Agenda</u></p> <p>Mr. A. Guilbault proposes the adoption of agenda with the amendment of cancellation of item 4 on the agenda "Presentation and Approval of Monthly Payments Listing". Supported by Ms. N. Armstrong. Agenda is unanimously adopted with the change.</p> <p>Resolution 190-011</p>	
3	Minutes	<p><u>Approval of previous Minutes</u></p> <p>Minutes are available on the website. Ms. J. Pershick proposes the minutes presented from the previous meeting and is supported by Mr. R. Alley. Previous minutes are unanimously adopted as distributed.</p> <p>Resolution 190-012</p>	
4	Activities Close-out Reports	<p><u>Fall FTX (26-27 October 2019)</u></p> <p>The weekend went well and there were no complaints about cadets being too cold.</p> <hr/> <p><u>Local Flavours Rendez-Vous (26 October 2019)</u></p> <p>Ms. L. Dufour and team did a good job representing 5 Cyclone at the Rendez-Vous. The final total will be presented in front of Russell Township council on the night of Monday, November 10th. An article has been posted in the Chesterville Record and there will be additional coverage by local news.</p> <hr/> <p><u>Poppy Campaign (2 November 2019)</u></p> <p>There was a good turnout of cadets and parents to participate in the Legion's poppy campaign. There appeared to be a lot of support from the community.</p>	
6	CO's Address	<p><u>CO's report</u></p> <p>In regard to Remembrance week, cadets will be in school on November 11th this year, so the expectation is for every cadet to participate in at least one ceremony. They do not need to take time off school in order to attend a ceremony. Cadets will require proof of attendance; word from the cadet will be</p>	

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		<p>adequate, but it must be in writing.</p> <p>Cadets need to be dressed comfortably for the weather, so they should be prepared with toque, gloves, and parka. Cadets who have not been issued uniforms will fall in with the rest of the squadron. All cadets are approved and encouraged to wear their uniforms to school.</p> <p>On November 16th, there will be a Junior NCM course. Levels 2 and 3 will be at North Dundas District High School under the direction of Level 5 cadets. This is not considered a mandatory activity, but highly recommended. They will be learning about leadership skills, team building, and communication. These cadets will have leadership opportunities in the squadron, so this activity will give them some of the tools to do so effectively.</p> <p>CO Martel will look into having boots issued to new cadets so they will be able to learn how to shine their boots at level 1 bootcamp.</p> <p>There will be a Merit Review Board held for Flight Sergeants on November 9th. It will be attended by Ray Desrochers and Major Matthew Alle.</p> <p>Russell Meadows is not available on December 6th for our cadets Christmas visit, so a new date is to be determined.</p> <p>There will possibly be a power flight available to our squadron on December 1st. We will require a bus to Carp.</p>	
7	Upcoming Activities	<p><u>Remembrance Day (10&11 November 2019)</u></p> <p>The Remembrance Day Ceremony in Vars will take place on Sunday, November 10th. Our squadron will be represented at all three local parades, Russell, Embrun, and Limoges, on Monday. Cadets are required to attend on ceremony, but school ceremonies are acceptable.</p> <hr/> <p><u>Level 1 Bootcamp (16 November 2019)</u></p> <p>This is a good opportunity for new cadets to learn about things like uniform care and get to know their fellow cadets. It will take place at North Dundas District High school.</p> <hr/> <p><u>Christmas Parades [Embrun (23 November 2019) & Russell (24 November 2019)]</u></p> <p>The cadet Mess Committee will be planning and designing the float. The Sponsoring Committee will be responsible for finances and labour. We are also looking for a location to store and decorate the float.</p>	

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		<p><u>Christmas Dinner (7 December 2019)</u></p> <p>Traditionally, parents make a turkey dinner for cadets and staff and the cadet mess committee runs a dance following the meal. We normally ask for food donations, but Mr. M. MacDonald proposes we request cash donations instead. This will make it easier to get all of the items required and there will be more consistency in the meal. We will need volunteers to cook the meal. We have the location, Limoges Community Centre, from 10 am on December 7th, but we may possibly be able to access the kitchen earlier. Ms. T. Somers has the list of current available volunteers and food list.</p> <p>Cadets arrive in semi-formal dress, enjoy the meal, then have a dance. Cadets are normally allowed to bring a guest to the dance portion. We ask for a donation to the Food Bank.</p> <p>\$10 is the suggested donation request from parents. We will provide tax receipts for amounts over \$10. If there is a shortfall, the Sponsoring Committee will cover the difference. In the case of a surplus, it will be donated to the Food Bank.</p> <p>Ms. J. Pershick proposes we request cash donations in lieu of food donations. Supported by Mr. R. Alley. Motion passes unanimously.</p> <p>Resolution 190-013</p>	
8	Other points	<p><u>Sens Game Cadet Night (14 December 2019)</u></p> <p>We were considering attending cadet night at an Ottawa Senators game in December; however, there are possible conflicts. Tickets are \$35 and include a \$10 concessions voucher. Staff would like the Sponsoring Committee to purchase 20 tickets. Any additional cadets or parents would be able to purchase tickets at the \$35 price if they would like to attend.</p> <p>Mr. M. MacDonald proposes we pay for two staff tickets and transportation. We need to decide before December 10th.</p> <p>Mr. R. Alley proposes we subsidize the cost of 18 cadet tickets by \$10. Supported by Ms. L. Dufour. Motion passes unanimously.</p> <p>Resolution 190-014</p> <hr/> <p><u>Possibility of a Strike</u></p> <p>There will possibly be work action by teachers in near future; however, we do not know what the impact will be on our facilities.</p>	

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	<p><u>Trivia Night Committee</u></p> <p>Trivia Night is coming up in March. We are still attempting to secure silent auction donations. Mr. M. MacDonald will make a list to distribute to parents asking for suggestions of possible contributors.</p> <p><u>Spring FTX</u></p> <p>Spring FTX will take place at Apple Hill. Since we didn't provide fresh rations in the fall, we will be in the spring. There is no running water or electricity available at the site, but there is a cabin available. The committee purchased a three-burner camp stove and griddle at a cost of \$600.</p>	Chair	
9	Closing	<p><u>Date and location of next meeting</u></p> <p>Our next meeting will be held on December 3rd at ESCE.</p> <p><u>Adjournment</u></p> <p>The meeting was adjourned at 2020hrs.</p>	

Secretary

Date

Chair

Date