



5 Cyclone Royal Canadian Air Cadets

Squadron Sponsoring Committee

Minutes

Date	January 7, 2020	Time	1900 hrs
Location	ESCE, Embrun ON	Attachments	No

1. Purpose of Meeting
Monthly Board of Directors Meeting

2. Attendance		
	Board of Directors	Other Members
Chair	Mr M. MacDonald	Ms M. Davis
1 st Vice-Chair	Ms L. Dufour	
2 nd Vice-Chair	Ms T. Somers	
Treasurer	Mr A. Guilbault	
Secretary	Ms J. MacDonald	
Director	Ms K. Van de Visch	
Director	Ms M. Stanley	
Director	Ms J. Pershick	
Director	Mr A. Furlong	

ITEM #	ITEM	POINTS OF DISCUSSION	ACTION
1	Opening	<p><u>Meeting called to order</u></p> <p>Mr MacDonald welcomes all in attendance.</p>	
2	Agenda	<p><u>Approval of the Agenda</u></p> <p>Mr. A. Guilbault moves that the Presentation and Approval of Monthly Payments Listing be removed from this month's agenda. Ms. L. Dufour proposes the adoption of the agenda. The motion is supported by Ms. J. Pershick and adopted unanimously with Mr. A. Guilbault's change.</p> <p>Resolution 190-018</p>	
3	Minutes	<p><u>Approval of previous Minutes</u></p> <p>Mr. M. MacDonald informs committee members that the minutes will be available in digital format.</p>	
5	Activities Close-out Reports	<p><u>Christmas Dinner (December 7, 2019)</u></p> <p>Mr. M. MacDonald thanks all volunteers for a successful Christmas Dinner.</p> <hr/> <p><u>Vulnerability Check Drive (December 17, 2019)</u></p> <p>Mr. M. MacDonald informs the committee that several parents completed the paperwork to complete their ACL Vulnerability Check.</p> <hr/> <p><u>La Pavillon (December 15, 2019)</u></p> <p>Our cadets volunteered at Le Pavillon Senior Living and enjoyed their time with the residents. We will probably be switching back and forth between Le Pavillon and Russell Meadows going forward.</p>	
6	CO's Address	<p><u>CO's report</u></p> <p>The CO presented an overview of the upcoming events.</p>	
7	Upcoming Activities	<p><u>Winter FTX</u></p> <p>872 Squadron is looking for squadrons who will be interested in participating in a Winter FTX. They will pay for the venue and for food, so our squadron will only be responsible for transportation. This money will most likely be reimbursed in March. Winter FTX will be opened to potentially 15 to 18 5</p>	

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		<p>Cyclone cadets Level 3 and up.</p> <hr/> <p><u>Mess Dinner</u></p> <p>Mess Dinner this year will be held either on February 29th or in April this training year. The CO is proposing a mixed mess dinner which will include parents and members of the community in recognition of 5 Cyclone's 15th training year. We could hold it at the Knights of Columbus venue which would be free to rent. We would need to hire a professional catering service for the meal.</p> <p>The KOC venue has a maximum occupancy of 200 and we anticipate an approximate attendance of 160. There are approximately 20 non-paying community members the squadron would like to invite. The cost for parents who attend the dinner would likely be between \$40 and \$50 depending on the number of guests. We will survey parents to gauge the amount of interest in this event.</p> <hr/> <p><u>Purchase of Bagpipes</u></p> <p>Our squadron will no longer be receiving bagpipes from RCSU; therefore, the committee would be responsible for their purchase. The cost of each set of bagpipes would most likely be between \$1000 and \$1500. We have 5 cadets who are working on the bagpipes; therefore, the potential total is \$6000. The remaining Pipes and Drums budget is \$3000. There is also the potential of finding a corporate sponsor to purchase a set for the squadron.</p>	
8	Other points	<p><u>Trivia Night</u></p> <p>Mr. M. MacDonald is looking for parents who would be able to approach local businesses for live/silent auction donations.</p> <hr/> <p><u>Squadron Portraits</u></p> <p>We will contact Stephanie Schan to discuss squadron portraits in the Spring. The committee will need to discuss whether this should be a fundraising activity.</p>	
9	Closing	<p><u>Date and location of the next meeting</u></p> <p>The next meeting will be held on February 4th, 2020 at 1900 hrs at ESCE.</p>	

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Adjournment

The meeting was adjourned at 2010hrs.

Secretary

Date

Chair

Date