



# 5 Cyclone Royal Canadian Air Cadets

## Squadron Sponsoring Committee

### Minutes

<b>Date</b>	February 11, 2020	<b>Time</b>	1845 hrs
<b>Location</b>	ESCE, Embrun ON	<b>Attachments</b>	Yes

<b>1. Purpose of Meeting</b>
Monthly Board of Directors Meeting

<b>2. Attendance</b>		
	<b>Board of Directors</b>	<b>Other Members</b>
Chair	Mr M. MacDonald	Ms. N. Armstrong
1 <sup>st</sup> Vice-Chair	Ms L. Dufour	
2 <sup>nd</sup> Vice-Chair	Ms T. Somers	
Treasurer	Mr A. Guilbault	
Secretary	Ms J. MacDonald	
Director	Mr R. Alley	
Director	Ms J. Pershick	
Director	Ms. K. Van de Visch	
Director	Ms. M. Stanley	
Advisor	Mr. R. Brooks	

ITEM #	ITEM	POINTS OF DISCUSSION	ACTION
1	Opening	<p><u>Meeting called to order</u></p> <p>Meeting is called to order by Mr. M. MacDonald.</p>	
2	Agenda	<p><u>Approval of the Agenda</u></p> <p>Approval of the agenda is proposed by Mr. R. Alley and supported by Ms. K. Van de Visch</p> <p><b>Resolution 190-011</b></p>	
3	Minutes	<p><u>Approval of previous Minutes</u></p> <p>Minutes are available on the website. Mr. R. Alley proposes the minutes presented from the previous meeting and is supported by Mr. A. Guilbault. Previous minutes are unanimously adopted as distributed.</p> <p><b>Resolution 190-012</b></p>	
4	Finance	<p><u>Presentation and approval of Monthly Payments Listing</u></p> <p>Mr A. Guilbault distributed the transaction listings from October 2019 to January 2020 electronically.</p> <p>Proposed by Ms. N. Armstrong and supported by Ms. T. Somers.. The Monthly Payments Listing is unanimously adopted.</p> <p><b>Resolution 190-013</b></p>	
5	Activities Close-out Reports	<p><u>Glider Pilot Scholarship Exams (15 January 2020)</u></p> <p>Three of 5 Cyclone's cadets took the Glider Pilot Scholarship exams.</p> <hr/> <p><u>Biathlon Competition (26 January 2020)</u></p> <p>Our cadets performed well at the Regional Biathlon competition at Camp Fortune in Chelsea, QC.</p> <hr/> <p><u>Archery Tag (29 January 2020)</u></p> <p>The squadron held an archery tag night in lieu of regular training at ESCE.</p> <hr/> <p><u>Tubing and Skiing (1 February 2020)</u></p> <p>Cadets participated in tubing and downhill skiing at</p>	

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6	CO's Address	<p><u>CO's report</u></p> <p>There will be one day rotations on parade square to give an opportunity to senior cadets to try out new positions.</p> <p>There will be a health advisory released in regard to COVID-19.</p> <p>5 Cyclone has two participants in this year's condensed Effective Speaking program. We will hold a squadron competition to determine who will advance to the regionals on 18 February 2020.</p> <p>Pipes and Drums level testing will be held on 29 February 2020. The location is TBD but our current instructors are qualified to test Level 1.</p> <p>Marksmanship date is TBD and will be held in Casselman. We will need to limit the number of participants. 22 February 2020 is possible.</p> <p>OP Polar Bear II will be held on 15 February 2020 at Larose forest. Lt Willis is in charge.</p> <p>We will have a code of conduct form that all cadets and staff must sign.</p> <p>Next National Courses are in the system and are awaiting the determination of priority. There will no longer be an interview component to the process. The format has also changed for Glider and Power Pilot Scholarships.</p> <p>Field training uniforms have been received and are awaiting disbursement.</p> <p>Supply night will now be held once monthly. Appointments will be scheduled for cadets after they submit a supply request.</p> <p>The 21 February 2020 Senior NCM activity will be held at Putting Edge Mini Golf. A bus will be provided for transportation.</p> <p>An intramural sports competition will be held 8 March 2020. There has been no conformation for cadet games.</p> <p>A new summer training information session will be scheduled.</p>	
7	Advisor Report	<p>The Spring Regional Meeting will be held 25 April 2020 with the location TBD.</p> <p>The Provincial League offers Post Secondary bursaries in the amount of \$500. The Region also offers bursaries of \$300</p>	

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		<p>and \$200. All graduating cadets who will be attending post secondary are encouraged to apply.</p> <p>All of 5 Cyclone's committee has completed vulnerability screening.</p> <p>Mr. R. Brooks is offering to loan the original artwork of the helicopter in 5 Cyclone's crest for display at our Mess Dinner.</p>	
7	Upcoming Activities	<p><u>Op Polar Bear II (15 February 2020)</u></p> <p>Cadets will have the opportunity to cross country ski or snowshoe in Larose Forest.</p> <hr/> <p><u>Senior NCM (21 February 2020)</u></p> <p>This Senior NCM evening will be held at the Putting Edge. We will provide a bus for transportation.</p> <hr/> <p><u>Squadron Photos (3 &amp; 10 March 2020)</u></p> <p>Ms. Stephanie Schan has offered to take portraits of cadets, staff, and committee members. She will also take the squadron photo at this time rather than waiting until ACR.</p> <p><u>Trivia Night (28 March 2020)</u></p> <p>We have sold nearly 50% of tables. We don't have as many items for auction as last year, so far, but have been offered donations from new donors.</p>	
8	Other points	<p><u>Fly-In Breakfast</u></p> <p>The Chair and CO are discussing a fly-in breakfast in the fall which would be held at Embrun airport. We would need to supply all the equipment. This would be a good opportunity for visibility in the community.</p> <hr/> <p><u>Intersquadron Loan Program</u></p> <p>Mr. M. MacDonald is in discussion with several squadrons in the region to work out a plan to loan needed equipment. We will need to create an inventory of what is loanable from our storage.</p>	
9	Closing	<p><u>Date and location of next meeting</u></p> <p>Next meeting 1900 hrs 3 March 2020 at ESCE.</p>	

Adjournment

Proposed M. A. Guilbault and supported by Ms. M. Stanley.  
The meeting was adjourned at 2000hrs.

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Secretary

\_\_\_\_\_  
Date

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Chair

\_\_\_\_\_  
Date