



**5 Cyclone Squadron
Royal Canadian Air Cadets**



SPONSORING COMMITTEE MEETING - MINUTES			
Date	Tuesday, December 1, 2016	Time	1901-1935 hrs
Purpose	Regular Meeting	Location	ESCE, Embrun, Ontario
Present	Executive: Chair: Kim Ferguson Secretary: Kiersten Burke Treasurer.: Tammy DesRoches Parent Coordinator: Cheryl Burke Canteen: Diana Roque, Manon Huot	Helene Gregoire Robert Boileau Claude Vinette Andre Guilbault Anita Vinette Pam Furlong Stephanie Schan Stephanie McNamara Brian Atkinson Josee Robichaud Nancy Johnston	

Item	Presenter	Discussion	Action
1	Chair/Co-chair	<u>Meeting called to order</u>	
2	Treasurer	<u>Financial Report</u> We received our donations from the Russell Fair and tag day. We also had to pay the remainder of the rental for the facilities for the Christmas dinner and the transportation for the FTX as well as the insurance for the storage facilities we have. There was also half of the yearly fees that we pay per cadet and the rental of the FTX facilities that we had to pay.	
3	Chair/Co-chair	<u>Activities Close-Out Reports</u> 1. Poppy Sales We had a morning and an afternoon shift on November 5 and both went very well. The legion was very impressed with the cadets. 2. Remembrance Day Parades We had several parades that we participated in, including the Russell, Embrun and Limoges ones. We had great weather and awesome turnout of cadets.	

		<p>3. Gliding We finally got to go gliding after a year and a half of bad weather. The cadets had a great time and there will be pictures up on Flickr soon.</p> <p>4. Semi-Annual Parade Our Semi-Annual Parade went well. The cadets are doing well and it will be great to see how much they have improved at our Annual Parade.</p>	
4	Chair/Co-chair	<p><u>Upcoming Events</u></p> <p>1. Level 5 Training There will be level 5 training days coming up on December 10 for English cadets and December 11 for French cadets.</p> <p>2. Cheese Fundraiser All orders are due December 12 and will be delivered in the cafeteria on December 20.</p> <p>3. Stand Down December 20 will be our last training night of the year. After this night there will be no cadet activities until we come back on our next training night of January 10.</p>	
5	Chair/Co-chair	<p><u>New Business</u></p> <p>1. Open Positions There are still some open positions like the Embrun tag day, bottle drive and Annual parade for people to take the lead on.</p> <p>2. Clothing There will be a chance for someone to take over the clothing sales in the Spring.</p> <p>3. Annual Organizing Team The Annual Organizing Team has been figured out. If you would like to help out you can contact either Cheryl Burke or Josee Robichaud. Note: food does not need to be cooked beforehand. Just bring it in and it will be prepared at the venue.</p> <p>4. Biathlon For new cadets looking to go to the biathlon practices on Saturdays, it would be beneficial to let Lt Czuczor that you will be participating so</p>	

		that he knows to look for you when you go to Camp Fortune.	
6	CO	<u>CO's Report</u> 1. Christmas Dinner and Dance Cadets who are looking to bring guests to the dance portion this Saturday need to have a permission form signed by both the cadet and their parent, as well as the guest and their parent. The permission form only needs to be signed by cadets who are bringing a guest and can be found on the website. The dress for this event is semi-formal. That means dress pants, dress shirt, tie, or dress for females. No uniforms, civilian dress only.	
		Next Meeting to be Held February 7, 2017 7 pm In the Cafeteria At Ecole Secondaire Catholique de Embrun	

Kiersten Burke
Sponsoring Committee - Secretary